



April 27, 2015

DIVISION MEMORANDUM
No. 251, s. 2015

THREE – DAY LIVE – OUT CAPABILITY TRAINING OF ALL PRIVATE SCHOOL PRE-SCHOOL TEACHERS AND COORDINATORS ON THE KINDERGARTEN CURRICLUM OF THE K TO 12 BASIC EDUCATION PROGRAM

TO : Assistant Superintendent
Division Supervisors/Coordinators
Private School Presidents/Administrators and Principals

1. To ensure smooth and unified implementation of the Kindergarten Curriculum in the K to 12 Basic Education Program, there will a **THREE – DAY LIVE – OUT CAPABILITY TRAINING OF ALL PRIVATE SCHOOL PRE-SCHOOL TEACHERS AND COORDINATORS ON THE KINDERGARTEN CURRICLUM OF THE K TO 12 BASIC EDUCATION PROGRAM** on May 20 – 22, 2015 at the Main Hall of Golden Prince Hotel and Suites, Acasia St., Cebu City.
2. The training aims to:
 - a. Orient private pre-school teachers with the content of the K to 12 Kindergarten Curriculum;
 - b. Capacitate pre-school teachers in the implementation of the Universal Kindergarten Education Program adhering to the Policy Guidelines of the Department;
 - c. Enhance pre-school teachers' capacity to evaluate and administer assessment tools for kindergarten consistent with the ECCD and SREYA program;
3. Participants to the training are Private Pre-school Teachers and Pre-School Coordinators for school year 2015 – 2016. All participants are encouraged to bring along with them learning references, like books and modules used by the school. School Heads are requested to send the names of their participants using the attached format in order to help the Committee in the preparation of the materials and venue.
4. A registration of **THREE THOUSAND PESOS (P 3, 000. 00)** shall be collected by the CEDAPSA Board to defray expenses for the food, venue rental, honoraria, materials, kits and other incidental expenses of the training chargeable against private school funds.
5. Wide and immediate dissemination of this Memorandum is desired. This Memorandum serves as **Travel Authority** of the participants.

ARDEN D. MONISIT, Ed. D.
Schools Division Superintendent

